

TOWN OF OSCEOLA
Board of Supervisors Meeting
Tuesday, May 04, 2021

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday, May 04, 2021, at 6:31 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

PRESENT: Chairman Brandon Whittaker, Supervisor Mike Wallis, Supervisor Neil Gustafson, Supervisor Jo Everson, Supervisor Dale Lindh, Public Works Supervisor Tony Johnson, Town Treasurer Jan Carlson, and Town Clerk Scott Hildebrand.

PUBLIC ATTENDEES: Jim & Donna Berg, Denise & Mark Skjerven, Sandy Ball, Wesley Weingarten, Melissa Ward, Jon Cronnick, Lisa Melin, Trish Carlson, Shay Rysdam, Tony Havranek, Judy Demulling, Merle & Dianne Aarthur, Kate Bruns, Bob Wright, Charles Van Duynhoven, Jim Brundage, Melissa Germain, Marianna Schultz, Rebekah Gustafson, Bev Kobs, Warren Johnson, May Brebach, Teri Wallis and Stacy Wright.

CHAIRMAN WHITTAKER CALLED THE MEETING TO ORDER AT 6:31 P.M.

Chairman Whittaker verified that the meeting agenda was posted at the Town Hall, the Dresser Post Office, Community Bank, and on the Town of Osceola website.

Chairman Whittaker led the Pledge of Allegiance.

ROLL CALL: Chairman Whittaker, Supervisor Everson, Supervisor Lindh, Supervisor Gustafson and Supervisor Wallis were all present.

PRESENTATION AND APPROVAL OF BILLS: Chairman Whittaker and Supervisor Everson reviewed, approved and signed all bills provided by Treasurer Jan Carlson, as part of the Finance Committee. **MOVED AND SECONDED BY WALLIS / EVERSON TO APPROVE THE TREASURER'S REPORT AND BILLS AS PRESENTED, ACH AND CHECK NUMBERS 17499 -17530 TOTTALLING \$21,250.36. MOTION CARRIED UNANIMOUSLY.**

AGENDA: MOVED AND SECONDED BY WALLIS / GUSTAFSON TO APPROVE THE MAY 04, 2021 MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

MEETING MINUTES: Minutes were presented from the:

04/13/21 – Town Board Meeting

MOTION BY WALLIS / SECOND BY EVERSON TO APPROVE AS WRITTEN. MOTION CARRIED.

PUBLIC COMMENT:

Chairman Whittaker called for a half hour of public comments. Three (3) minutes allotted for each speaker.

Lisa Meline – requested an update on the Eagle Bluff Road

Melissa Ward – Advised that she received many records from March, relating to the elections, but believes she was not provided a copy of the email communications involving ex Chair Doug Schmidt and Chair Whittaker.

Trish Carlson – Noted that she attended the Organizational Meeting on Thursday, April 29th, and that many decisions, relating to nuisance properties and a Finance Committee were made, without proper notice being posted on the agenda. She urged the Board to declare those decisions null and void, and to post them properly for open discussion.

Mark Skjerven – inquired about technology grant opportunities, which help people work from home.

Warren Johnson – Congratulated the 5-member Board and thanked Interim Treasurer Jan Carlson for her hard work, as the term Interim should be removed to make her a permanent employee. He also thanked Teresa Utke for her work on the election and Tony Johnson for keeping up on the roads.

PUBLIC WORKS REPORT

- Tony spoke to his monthly report as was included in the packet.

TREASURER'S REPORT

- Cash balances as of April 28, 2021 are: General Fund \$66,749.90; Money Market Account \$258,690.33; Tax Account \$284,326.52; Dresser Traprock \$15,041.32; CD 58320 \$31,563.34.
- Treasurer Carlson reviewed reports which were included in the Board packet. She noted that as of April 28th, items are current and reflect accurate balances.
- Treasurer Carlson also noted the audit is in final review, so should be presented to the Board soon.
- Treasurer Carlson will bring proposals from differing financial institutions to provide the Board an opportunity to decide how to proceed with the CD, which matures in May. **MOTION by Everson / 2nd by Gustafson to roll the CD into a Money Market account, then the Board can make a decision later. All in favor, motion passed.**

CLERK'S REPORT

- Hildebrand reported currently making a list of Clerk duties, as well as preparing Liquor Licenses for review and renewal in June.

OLD BUSINESS - None

NEW BUSINESS – Chairman Whittaker noted that he may inquire from the Public, who can speak for one minute of called upon.

1. It was announced that Regular Town Board Meetings will occur on the first Monday of each month at 6:30 p.m. This will start June 07, 2021.
2. Supervisor Wallis discussed the LRIP Grant and needing to advertise for the reconstruction of Oak Drive. **MOTION by Wallis / 2nd by Gustafson to proceed with applying for and advertising the LRIP Grant. MOTION CARRIED.**
3. Chuck with Easy IT was present to discuss options for cyber security for the Town. However, options cost money. He did recommend a cybersecurity audit but is not aware of any existing breaches. Chairman Whittaker requested a bid for services to be presented at a future meeting.
4. Nuisance Properties were discussed. Chairman Whittaker has talked with the attorney, and he will be in touch with each property owner to provide them an opportunity to remediate the issue prior to moving forward.
5. Chairman Whittaker advised that he contacted the Wisconsin Towns Association and is writing up a proposal to expand the Planning Commission to a 7-member Board with staggered terms and more involvement from the public. He hopes to create an ordinance to amend the existing ordinance and will present it at a later meeting.
6. Chairman Whittaker provided a summary of the election recount and had been in contact with the Town's Attorney. Chairman Wallis requested a written summary from each of the Election Workers as to what occurred, as this is the explanation should be posted on the website.

7. Media Committee. Chairman Whittaker wants a committee to be responsible for the website, as well as facebook posts and any media contact. **MOTION by Wallis / 2nd by Everson to appoint Supervisor Gustafson and Chairman Whittaker to the Media Committee. All in favor, motion passed.**
8. Personnel Committee. Chairman Whittaker wants a Personnel Committee to be responsible for addressing employee concerns and duties. **MOTION by Gustafson / 2nd by Lindh to appoint Supervisor Everson and Chairman Whittaker to the Personnel Committee. Motion passed 4-1, with Wallis objecting.** Supervisor Wallis did encourage a list of duties and objectives to be drafted for each Committee.
9. Public Works Committee. Chairman Whittaker wants a Public Works Committee to be responsible for driving the roads and evaluating necessary road projects and equipment needs. **MOTION by Everson / 2nd by Lindh to appoint Supervisor Wallis, Supervisor Gustafson and Warren Johnson to the Public Works. All in favor, motion passed.**
10. Supervisor Everson volunteered to take the online training for the Board of Review but urged the others to also look into the training.
11. A Special Meeting was scheduled for Monday, May 10, 2021 at 6:30 p.m. for a closed session to evaluate the Town Clerk position, then the Town Treasurer position at 7:00. An open meeting will follow the closed sessions.

CHAIRMAN'S REPORT – Nothing new to discuss.

SUPERVISORS' REPORT – Nothing, except for Supervisor Wallis who inquired about Town business being conducted between Supervisor Whittaker and Supervisor Johnson at an earlier date, without properly posting the meeting nor advising him of the meeting.

REQUESTS FOR FUTURE MEETING AGENDA ITEMS: Next Meeting is scheduled for June 07, 2021.

- Eagle Bluff discussion
- Easy IT / Cyberaudit bid review
- Clerk's Computer / Equipment audit
- CD Review / Investment
- Planning Commission Ordinance
- LRIP Bid Approval
- Nuisance Property update
- Liquor License application review

MOTION BY GUSTAFSON 2nd BY WALLIS TO ADJOURN TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY

Being no further business to come before the Board, the Meeting was adjourned at 8:23 p.m.

Respectfully Submitted:

Scott Hildebrand
Town Clerk

Approved: 06/07/2021